



19210 S. Vermont Avenue, Building A, Suite 100  
Gardena, CA 90248  
Phone: (310) 538-0233  
www.irwaonline.org

## 504 Computing Replacement Housing Payments 01.30-31.2018 Minneapolis, MN



### Course 504 - Computing Replacement Housing Payments

#### Course Description:

This course is designed for participants with thorough knowledge and experience implementing the Uniform Act. Realistic and complex situations are used as if the participants have been assigned to a small project requiring the relocation of the occupants of twelve (12) residential properties. The household surveys have been conducted and a copy of each interview sheet is contained in the materials provided. The participants act as the individuals assigned to compute the replacement housing payments on behalf of the Agency. Participants should have the knowledge to calculate basic payments, as group discussions and exercises maximizing practical application of the cases studies will be the emphasis of this course.

#### Topics:

- The importance of collecting the pertinent information at the interview stage
- Replacement Housing Payments for 90-day occupants
- Aliens not lawfully present
- Replacement Housing Payments for less than 90-day occupants
- Replacement Housing Payments for 180-day owner occupants
- Legal reference - The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Public Law 91-646) as amended
- Regulatory Reference 49CFR part 24

#### Course Level:

Intermediate

#### Course Tuition Includes:

Participant Manual  
Federal Register

#### Required Materials:

Financial Calculator

#### Who Should Take This Course:

This course is intended for experienced right of way practitioners who are in the field of relocation assistance.

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Register online at [www.irwaonline.org](http://www.irwaonline.org) / Fax this entire page to IRWA HQ: (310) 538-1471

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip/Postal Code

(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Yes  No

Phone

Member

\_\_\_\_\_  
Member ID Number

\_\_\_\_\_  
Email Address

If payment includes the fees for registrants other than yourself, check here:   
(Please submit names of other registrants on a separate paper along with this form)  
Will you also be attending?  Yes  No

Member Tuition	Non-Member Tuition	Total Tuition Amount
\$415.00	\$520.00	_____

Total Member Registrants: _____
Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: \_\_\_\_\_ 3-DIGIT CVV: \_\_\_\_\_

AMEX  MC  VISA  Card #: \_\_\_\_\_ EXP: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_ Amount to be Charged: \_\_\_\_\_

**504 Computing Replacement Housing Payments 01.30-31.2018 Minneapolis, MN**

Sponsor: IRWA Chapter 20  
Date: January 30-31, 2018  
Time: 2 days - 8AM to 5 PM Daily  
City: Minneapolis, MN

**Class Location:**  
WSB & Associates  
701 Xenia Avenue South, Suite 200  
Minneapolis, MN 55416  
Phone: (612) 930-9705  
Participant Capacity: 75

**Four Ways to Register:**  
Online: [www.irwaonline.org](http://www.irwaonline.org)  
Fax: (310) 538-1471  
Phone: (310) 538-0233, x138  
Contact Course Coordinator

**Course Instructor:**  
Robert N. Merryman is a graduate of the University of Missouri. He began his right of way career in 1972, when he was employed by the Missouri Highway Dept. In 1978, he accepted employment with O. R. Colan Associates where he is now its senior vice president. He has worked on a large variety of projects for an assortment of different clients. He has authored several relocation texts, and is an instructor for the IRWA, FAA, and the National Highway Institute of the FHWA. In 2005 he provided technical assistance to FHWA with their education program updating the Uniform Act Regulations. He also is an author of the recently completed NHI text "Advanced Relocation Workshop."

**Accommodations:**  
Participants are responsible for their own accommodations

**Course Coordinator:**  
Brent Rolf  
15574 Edgewood Drive  
Baxter, MN 56425  
Phone: (612) 930-9705  
Email: [broolf@wsbeng.com](mailto:broolf@wsbeng.com)

**Cancellation Policy:** All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

**Tuition Refund Policy:** Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff ([education@irwaonline.org](mailto:education@irwaonline.org)) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.