

MINUTES OF THE  
IRWA BOARD OF DIRECTORS MEETING  
JANUARY 14, 1991

Marriott, Bloomington

Members Present

Pat Cairns	Bob Tarvin
Matt Storm	Int'l. President Elect
Craig Poorker	
Bud Storm	Ralph Towler
Dick Gunn	Sandy Luegge
Kaye Anderson	Lloyd Moosbrugger
Dave Swenson	Art Enselmo
Dave Lang	Doug Johnson
Ed Brunkhorst	Gary Ostrum
Cary Weber	Mike Kelley

Approval of Prior Meeting Minutes

Bud Storm motioned for approval of minutes; Kaye Anderson seconded, the motion was carried.

Treasurer's Report

Kaye Anderson was present to give the report, a copy of which is attached. Bud Storm motioned to approve the report as given; Gary Ostrum seconded and the motion was carried.

Education Committee Report

Craig Poorker was present to give a report. The February 11-12 course will be given as planned, possibility of not having all the materials here in time has been averted.

Ethics course instructor: Ed Brunkhorst, Bud Storm, Bob Tarvin, and Pat Cairns discussed the procedure for designating an instructor. Ed Brunkhorst will call International to get Lloyd Moosbrugger approved.

Education calender, attached, is unchanged at this time.

### Other Committees

Mike Kelley will be replacing Ed Brunkhorst as membership committee chairman.

Dick Gunn asked the board if we should place a goal on increasing our Chapter memberships. A goal of 10% increase for 1991 was discussed.

### Chapter Promotion Ideas - Action Taken As Follows:

1. Ethics Course

Discussion opened again about the issues of what, if any, to charge for the Ethics course. After much discussion, Ed Brunkhorst motioned to offer the Ethics course for no more than \$50.00 with Lunch. Gary Ostrom seconded, and the motion was carried.

2. No charge for guests at noon lunches

A motion was made by Cary Weber to pass as written but also to include employer. The motion was seconded by Gary Ostrom and carried (amended as written above).

3. Employer Recognition - No action taken.

4. Mailings - Mike Kelly, membership committee chair, may send out mailings at his discretion.

5. Professional Speaker

Motion to approve, at discretion of program chair, seconded, motion carried.

6. Chapter name tags - motion by Cary Weber, seconded by Gary Ostrom.

7. Drawings at Chapter meetings; non cash items, such as Twins tickets/free lunches.

Motion by Craig Poorker to have drawings at Chapter meetings. Seconded by Lloyd Moosbrugger, motion carried.

## Canadian Education Foundation

Dave Johnson was not present to make the presentation. Decided to place on next board meeting agenda.

## 1991 Budget

No changes.

## International Report - Bob Tarvin

Mr. Tarvin spoke on issues from International:

- Membership - 9,500 members
- IEAC meeting in Seattle next week
- Education - good shape, getting stronger
- Budget - will probably have a dues increase

## Appoint Audit Committee

Pat Cairns asked Larry Martin to be on the committee. Ralph Towler, Dave Lang will be part of committee. Ralph Towler is chair of this committee; need audit form.

## Executive Secretary 1991 Salary

- Discussion on meeting notices
- Salary for secretary will be set for \$200 per month beginning January 1, 1991.

Gary Ostrom moved to set the salary at \$2400 per year. Sandy Luegge seconded the motion, the motion was carried.

## Dates for March and May Chapter Meetings

10:00 Board meeting before March meeting. March 6th 12:00 noon Chapter meeting.

May meeting - set at next meeting.

Approval of new member, Dennis Peck.

- Ed Brunkhorst brought up discussion on spring forum dates and places.
- Dates set for: Holiday Inn in Des Moines, Friday, March 22nd at 8:00 a.m.
- Chapter 41 Executive Board and Chapter meeting in evening, March 21, 1991.

## Adjourn

## General Membership Meeting

Pat Cairns brought up the by-laws issue with the budget (see attached), motioned by David Johnson, seconded by Robert Towler. Motion carried

### PaceSetter

David Johnson was presented an award of excellence from International President elect Bob Tarvin.

### Bob Tarvin

- 9,500 members
- 240 courses given in 1990
- 2 new appraisal courses
- 1200 members at Denver
- 1991 seminar, Sacramento, CA
- Commitment to professional growth.

### Installation of Officers

1991 - Dave Swenson, President  
See attached list of officers

### State of Chapter

Pat Cairns: 6 courses given in 1990, 200 members now, strong financial situation, change in executive secretary - thank you Dale, ethics course for a nominal fee, free lunch for guests, purchase name tags, drawings.

-Dave Swenson

- Hennepin County Dept. of Public Works (25 yrs.)
- Real Estate Division Manager
- Buy Real Estate for Hennepin County Public Works and Public Service mostly for County highways/also solid waste transfer statistics.

**MINUTES OF THE  
IRWA BOARD OF DIRECTORS MEETING  
SHERATON PARK PLACE, MINNEAPOLIS, MINNESOTA  
NOVEMBER 19, 1991**

**Members Present**

Matt Storm	Doug Johnson
Bud Storm	Mike Kelly
Dave Swenson	Dave Lang
Craig Poorker	Pat Cairns
Richard Gunn	Ralph Towler
Larry Martin	

The meeting was called to order by President Swenson:

**Approval of Prior Meeting Minutes**

A motion to approve the minutes from the September 17th board meeting was made by Doug Johnson, seconded by Craig Poorker. Motion approved.

**Treasurer's Report**

Larry Martin was present to give a verbal report. Current assets are \$21,093.79. Bud Storm made a motion to approve Mr. Martin's report, the motion was seconded by Mike Kelly. Motion approved.

**Membership Committee Report**

Mike Kelly was available to make his report. There are presently 184 members in the Northstar chapter, plus 12 new members being processed. There was some discussion on how to retain existing members, and on handling new member applications. It was decided to give the new procedure to Mike Kelly, Larry Martin and Matt Storm for solution.

Bud Storm made a motion to waive the first years chapter dues during the year of receiving the application and processing. The motion was seconded by Craig Poorker, and approved by all.

Pat Cairns made a point that we need a procedure manual. Matt Storm will be responsible for the manual. A motion to approve was made by Pat Cairns and seconded by Bud Storm. Motion carried.

### **Education Committee Report**

Craig Poorker was present to give his report. Craig handed out his proposed three year education schedule (copy attached).

- Chuck Norell has gotten approval for numerous courses for pre-licensing appraisal education.
- A new environmental course is now available.
- September of 1992 is a proposed chapter seminar on wetlands. Presentation to be made by Jeff Johnson.
- A motion was made to approve expenses (\$500 each to Larry Martin and Craig Poorker) in exchange for two days of teaching commitment by each at no charge. The motion was seconded by Bud Storm and approved.

### **Awards Committee**

A motion was made by Larry Martin to approve Pat Cairns as Professional Of The Year. The motion was seconded by Craig Poorker, and approved by all.

### **Pacesetters Committee Report**

- A motion was made by Pat Cairns to present a one-time contribution of \$1,000.00 to the education fund. The motion was seconded and approved. A check will be presented to Don Henley, International President Elect at the January 15th meeting. We are presently contributing \$200/year for five years. The \$1,000.00 will be in addition to the yearly \$200.00.

### **International Ethics Committee Meeting**

- Chapter 20 will host a reception on Friday, February 22nd at the Marriott in Mendota Heights.

### **Next Board Meeting Date**

January 15, 1992 - 9:30 a.m. at the Bloomington Hilton Hotel. The General Membership Meeting will follow at the same location.