

CORRECTED MINUTES

IRWA Chapter 20
Board of Directors

Meeting Minutes
September 17, 2003
Midland Hills Country Club

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Milliniam*

Meeting was called to order by Kaye Anderson, President at 10:05 a.m., and the March, 2003 meeting minutes were passed out. Motion was made to accept minutes and was seconded and approved.

No formal roll call was given but a sign-in sheet was passed around.

Committee Reports

Treasurer's Report-Lisa Beckman

- The current Checking account Balance is \$12,607.42
- \$5,500 encumbered for Banquet.
- Motion was made by Paul Gustafson to accept the Treasurers Report and seconded by Craig Poorker. Motion passed.
- 2004 Budget is planned to be presented by November 2003. Craig Poorker made a motion to accept the 2003 budget and it was seconded by Paul Gustafson and the motion passed. Kaye asked if there were any rebates back from National for dues. It was determined that there were none to date and Kaye would check with National.
- The Comminque was discussed and the plan IS to send by E-Mail to help reduce costs and plan to ask everyone for their E-Mail addresses. If someone does not have an E-Mail address, they will be sent a hard copy. Plan to send a post card out asking members to send address by E-Mail and to call if they don't have an E-Mail address.

Education Report-Joanie Miller

- First course discussed was 303, Managing the Consultant Process and the cost is \$433.00.
- There is still a problem with doing brochures for courses and there will not be a charge for the brochure for course 103 since the brochure was incorrect and the cost is \$233.00.
- Recertification for the SR/WA is 72 hours and 16 hours are required to be IRWA courses. Craig Pooker may put a reminder in the newsletter to remind everyone.
- Discussion by Julie Schwartz to certify or recertify instructors for appraisal courses.
- Partial acquisitions course is planned for next year and is believed to be a 5 day course. Length of such courses was discussed and questions were asked whether there were alternative shorter courses. It was agreed that there were alternative shorter courses in some instances and also pointed out that Doug Johnson was a qualified Appraisal Instructor.

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Membership Report-Craig Knudsen

- The current membership count is down to 182 and was believed to be 203 previously. Update directory.
- Need to select a nominating Committee to select officers for next year and qualifications were discussed. Mike Kelly, Sue Pariseau and Doug Johnson were selected as the Nominating Committee.
- There will not be a need for an additional person on the Board of Directors since all positions will be filled by current members. The Nominating Committee will need to reaffirm members.
- Decided that Lisa Beckman would move up to Vice President level and still retain Treasurer position. Marvin DeJear will remain as Secretary and bypass the Treasurer position and move up to Vice President next year.
- One person responded with a nomination for Professional of the Year and Pat Cairns was nominated. Kaye recommended that Pat be nominated.
- We have one new member, Peter Dix with Washington County.

Audit Committee

- It was reported that the audit was completed.

Other Business

- Presentation by Loucks to be considered for November Presentation. Paul to verify that October is already booked. Marvin DeJear to provide copy of Loucks proposed agenda to Kaye Anderson so that she can review and advise when to schedule the Loucks presentation.
- Paul will continue to obtain speakers for year.
- Web site - Expired and has been paid

Motion for adjournment of the meeting was made by Craig Knudsen at 11:13 A.M. and Paul Gustafson seconded. Motion passed and the meeting was adjourned.

Members Present:

Paul Gustafson
Craig Knudsen
Sue Pariseau
Joanie Miller
Craig Poorker
Lisa Beckman
Kaye Anderson
Douglas Johnson
Julie Jeffrey-Schwartz
Marvin DeJear
Pam Johnson