

**Board of Directors Meeting**

July 17, 2019

10:00am – 11:30am

WSB

701 Xenia Avenue South, Suite 200, Minneapolis MN 55416



**Meeting called by:** Ben Barker, SR/WA

**Attendees:** Ben Tozer, Matt Hagelin, Mindy Leadholm, Brian Mielke, Ben Barker, Penny Rolf, Andy Girga, Sean Lawler, and Greg Cooley, Michelle MacMillan, Brent Rolf, and Dan Leshner

10:00 – 10:05	<b><u>CALL TO ORDER</u></b>	<i>Ben Barker, SR/WA</i>
	Roll Call	<i>Everyone</i>
	May Board Meeting Minutes	<i>Ben Barker, SR/WA</i>
	<ul style="list-style-type: none"><li>• <i>Approved May 15, 2019 by general consensus (email)</i></li></ul>	
10:05 – 10:10	<b><u>TREASURER’S REPORT</u></b>	<i>Benjamin Tozer/Matt Hagelin, SR/WA</i>
	Checking Account	<u>\$ 38,940.97</u>
	Chapter Event Fund Savings Account	<u>\$ 4,951.00</u>
	Gary Ostrom Memorial Fund	<u>\$ 4,058.77</u>
	CD	<u>\$ 10,704.18</u>
	PayPal	<u>\$ 0</u>
	<b>TOTAL:</b>	<u><b>\$ 58,654.92</b></u>
10:10 – 11:00	<b><u>OLD BUSINESS</u></b>	
	Member Network & Social Media	<i>Ben Barker, SR/WA</i>
	<ul style="list-style-type: none"><li>• LinkedIn: <u>114</u> members</li><li>• Facebook: <u>310</u> likes</li></ul>	
	2019-2020 Sponsorship Packages	<i>Ben Barker, SR/WA</i>
	<ul style="list-style-type: none"><li>• Update</li></ul>	<i>\$13,500 raised. Sponsors as has been announced.</i>
	2019 Portland Conference	<i>Mindy Leadholm, SR/WA</i>
	<ul style="list-style-type: none"><li>• Recap</li></ul>	<i>Discussed Portland experience as well as how to transfer this experience for 2020 conference.</i>
	2020 Education Conference	<i>Mindy Leadholm, SR/WA</i>
	<ul style="list-style-type: none"><li>• Update</li><li>• Sign-Up Genius (pay version)</li></ul>	<i>Dan Leshner, SR/WA</i> <i>Michelle MacMillan, ARWP</i> <i>Committee is working on speakers, events, etc. and moving forward with getting feedback and selection as well as coordinating with HQ. Potential gifts, give ways, and tour guide type info. discussed as well.</i>
		<i>Sign-Up Genius will be used for volunteer sign up and coordination; it is planned to be rolled out this fall.</i>

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MnDOT Conference

*Penny Rolf, SR/WA*

The 2020 IRWA conference will have a presentation slot (a few minutes) at the MnDOT conference. Additional conference

11:00 – 11:20 **NEW BUSINESS**

College Outreach and Scholarship Program

*Sean Lawler, SR/WA*

Discussion of how to have additional member attendance. This is planned to be part of Oct. meeting.

2019-2020 Fiscal Year Budget

- Review Budget

*Ben Barker, SR/WA*

Discussion of the ongoing balances and spend down as well as the effect of the 2020 conf. and specific sponsorship effects from the conf. Also discussed that the CD is coming due; should we take it out or let it roll over.

Went over projected 2019/2020 budget in relation to 2018/2019 and discussed/made potential adjustments.

Budget will be sent for approval with meeting minutes.

Region 3 Fall Forum

*Penny Rolf, SR/WA*

9/22 and 9/23/19. YP on 9/22 and meeting 9/23. Course being held 9/24. Location is Chesterfield, MO. Additional info. on Region website.

Upcoming Board and Member Meeting

- Location
- Date
- Presenter
- Sponsor TBD

*Ben Tozer*

TBD. Planned to be college outreach meeting.

11:20 – 11:30 **COMMITTEE REPORTS**

**SERVICE COMMITTEES**

**Nominations & Elections**

*Dan Leshner, SR/WA*

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Professional Development

*Sean Lawler, SR/WA*

Ethics

*Ben Tozer*

Education

*Mindy Leadholm, SR/WA*

Communications & Marketing

*Brent Rolf*

Membership

*Ben Barker, SR/WA*

**INDUSTRY COMMITTEES**

Electric & Utilities

*Craig Knudsen, SR/WA, R/W-EC, R/W-NAC*

Local Public Agencies

*Jason Alt*

Oil & Gas Pipeline

*Andy Girga*

Transportation

*Vacant*

**COMMUNITIES OF PRACTICE**

Asset Management

*Sean Lawler, SR/WA*

Environmental

*Craig Knudsen, SR/WA, R/W-EC, R/W-NAC*

Relocation

*Penny Rolf, SR/WA*

Surveying & Engineering

*Vacant*

Valuation

*Vacant*

**ADDITIONAL DISCUSSION:**

**Motion to Adjourn by:** Penny Rolf

**Seconded by:** Ben Tozer

**Minutes Approved:** Motion by Greg Cooley and 2<sup>nd</sup> by Dan Lescher, minutes approved by general consent via email 8/5/19