

Board of Directors Meeting

May 20, 2020

10:00am – 11:30am

Video Conference Call



Meeting called by: Ben Barker, SR/WA

Attendees: Brian Mielke, Ben Barker, Ben Tozer, Andy Girga, Michelle MacMillan, Mindy Leadholm, Dan Lesher, Matt Hagelin, Greg Cooley, Brent Rolf, Penny Rolf

10:00 – 10:05 **CALL TO ORDER** *Ben Barker, SR/WA*
Roll Call *Everyone*
March Board Meeting Minutes *Ben Barker, SR/WA*

- *Approved April 14, 2020 by general consensus (email)*

10:05 – 10:10 **TREASURER'S REPORT** *Matt Hagelin, SR/WA*

Checking Account	\$42,859.36
Chapter Event Fund Savings Account	\$ 4,951.00
Gary Ostrom Memorial Fund	\$ 3,062.17
CD	\$10,868.30
PayPal	\$ 0.00
TOTAL:	\$61,740.83

10:10 – 11:00 **OLD BUSINESS**

Member Network & Social Media *Ben Barker, SR/WA*

- LinkedIn: 118 members
- Facebook: 308 likes

IRWA – Chase Bank Discussion *Ben Barker, SR/WA*

This potential banking change, transitioning to “test” chapters using Chase is now delayed until July 2020. Chapter 20 is a planned participant but not yet fully confirmed and committed to.

Chapter 20 Sponsorship Packages 2020-2021 *Ben Barker, SR/WA*

Planning to extend the sponsorships given the Covid 19 related changes (the loss of the conference and related benefits.) Additional sponsorships are still going to be available, but those from last year will be retained at no cost. All sponsors would be listed as sponsors in any type of special event held in this coming year IF one is able to be held.

2020 Education Conference *Mindy Leadholm, SR/WA*

- Speaker Gifts *Dan Lesher, SR/WA*
- Replacement Event for RWIEF

Headquarters is still considering a silent auction for the RWIEF, but it appears unlikely at this time given logistical challenges.

At this time, the Chapter will retain the speaker gifts and may have them available for use at other events/purposes.

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Discussion was had about coming years and conferences, Chapter 20 is undecided about whether we will pursue a “replacement” year for the 2020 conference not occurring here. HQ has indicated they will be sending the \$10,000 Chapter 20 was to receive as part of hosting; discussion was also had about whether that might affect whether Chapter 20 should be expected to bid on a future conference vs. being awarded a “replacement” conference (which was alluded to but not promised in prior discussions.) It’s likely that we would bid for any future conference if we determine to pursue a conference.

The association has also identified that they would like the Chapter to identify a charity to which the association would make a matching gift up to \$5,000 of any Chapter 20 donations.

11:00 – 11:20 **NEW BUSINESS**

2020 Education Conference - Virtual

Ben Barker, SR/WA

- Voting for IEC Secretary
- Region 3 Caucus – June 23rd 9am-10am
- IEC Board of Directors Meeting – June 24th 2pm-4pm

Fred Easton and Denise Skinner are running for Secretary. The voting Director for Chapter 20 may seek chapter board and/or member input prior to making the vote. Discussion of the candidates was had.

Election of Officers 2020-2021

Brian Mielke, SR/WA

- Director – Ben Barker
- President – Ben Tozer
- President Elect – Matt Hagelin
- Treasurer – Brian Mielke
- Secretary – Sean Lawler

Nominations, voting and elections were completed following the guidance of HQ.

Ben Barker, Ben Tozer, Matt Haglin and Brian Mielke were installed/sworn in by Michelle MacMillan. (Sean Lawler was not able to be present today and will be installed separately.)

Installation will be effective on July 1, 2020. (Treasurer may lag due to year end and tax related activities.)

Upcoming Board and Member Meeting

Ben Tozer

- Date – TBD
- Presenter - TBD
- Sponsor – WSB

July meeting is anticipated to also be virtual as well.

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The Sept./fall meeting may also be affected and is usually the college outreach meeting. We may consider for that to be an outdoor event. Given the unknowns with colleges and potential for changes in on-campus vs. online student attendance, this could also be affected.

11:20 – 11:30 **COMMITTEE REPORTS**

SERVICE COMMITTEES

Nominations & Elections

Brian Mielke, SR/WA

Professional Development

Sean Lawler, SR/WA

Ethics

Ben Tozer

Education

Mindy Leadholm, SR/WA

Coming/planned Virtual course 901 has 27 paid participants as of 5/19/2020. It's possible, even likely, that virtual learning becomes a larger part of our chapter offerings although this course is being held as part of a pilot program ending in July.

The courses planned for August are currently unqualified for being a virtual course. The instructor is driving in from WI (so no flight considerations) and is currently being continued forward but monitored for any need to change or cancel.

Communications & Marketing

Brent Rolf

The chapter 20 newsletter was not selected as a finalist this year. In addition, the current format is no longer supported and compatible with internet explorer. Brent is considering/researching options for how to address this such as "directed" opening and/or a statement about supported browsers.

Membership

Ben Barker, SR/WA

INDUSTRY COMMITTEES

Electric & Utilities

Craig Knudsen, SR/WA, R/W-EC, R/W-NAC

Local Public Agencies

Jason Alt

Oil & Gas Pipeline

Andy Girga

Transportation

Vacant

COMMUNITIES OF PRACTICE

Asset Management

Sean Lawler, SR/WA

Environmental

Craig Knudsen, SR/WA, R/W-EC, R/W-NAC

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Relocation

Penny Rolf, SR/WA

There is an upcoming course of personalty vs. realty coming up; Penny will be sending out the course info.

Surveying & Engineering

Jerry Ripley

Valuation

Vacant

ADDITIONAL DISCUSSION:

Should we consider some member scholarships given the chapter's balance sheet and possible budget constraints of members and their companies. A possible source would be the Gary Ostrom Memorial Fund.

Additional discuss regarding the possibility of the use and intent of the Gary Ostrom Memorial Fund use and funding was had.

Motion to Adjourn by: Greg Cooley

Seconded by: Dan Leshner

Minutes Approved: __Motions by Ben Tozer and Greg Cooley; unanimous approval