

Board of Directors Meeting

January 27, 2021

10:00am – 11:30am

Video Conference Call



Meeting called by: *Ben Tozer*

Attendees: *Matt Hagelin, Aimie Mims, Sean Lawler, Ben Tozer, Brian Mielke, Ben Barker, Brent Rolf, Jason Alt, Jason Messner, Larysa Matzek, Michelle MacMillan, Mindy Leadholm, Penny Rolf, Shawn Zepper, Dan Leshar, Andy Girga, Penny Rolf*

10:00 – 10:05 **CALL TO ORDER** *Ben Tozer*

Roll Call *Everyone*
December Board Meeting Minutes *Ben Tozer*

- *Approved December 11, 2020 by general consensus (email)*

10:05 – 10:10 **TREASURER'S REPORT** *Brian Mielke, SR/WA*

Checking Account	\$54,120.11
Chapter Event Fund Savings Account	\$ 4,951.00
Gary Ostrom Memorial Fund	\$ 3,064.47
CD	\$11,091.93
PayPal	\$ 0.00
TOTAL:	\$73,227.51

10:10 – 11:00 **OLD BUSINESS**

Member Network & Social Media *Ben Tozer*

- LinkedIn: 118 members
- Facebook: 312 follows

Archival of Secretary Notes *Brian Mielke*

- *Recent meeting minutes and newsletters are being stored on Board Members computers and a box containing additional archived documents exists. Many of the archived documents have been uploaded to the Chapter's website. Going forward, recent meeting minutes and newsletters (2-3 years old) will continue to be posted on the Chapter website for public viewing. Older documents will be transitioned either to the IRWA Member Network or a Google Drive, SharePoint type application. Ben Tozer will reach out to Tim Drennan to understand what other chapters are doing and put a plan into motion.*

Chase Bank *Brian Mielke*

- *The IRWA will likely changing banks, moving to Chase Bank. Dan Leshar will provide an update at the next board meeting. (The CD cannot be transferred.)*

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Awards (EotY, YPotY, PotY)

Ben Tozer

- Xcel Energy, Employer of the Year
- Ben Tozer, Professional of the Year
- Shawn Zepper, YP of the Year

- *Motion to approve from Matt Hagelin. Second by Penny Rolf. Approved.*
- *Recipients will be announced during today's member meeting. Brian Mielke to order plaques from either Trophies by Linda or Wood from the Hood.*

11:00 – 11:20 **NEW BUSINESS**

Awards - International due by Feb. 1st

Ben Tozer

COVID-19 Relief Fund and Member Renewals

Ben Tozer

- *Applications have now been received but a fair amount of money remains in the Relief Fund. Ben Barker to provide additional information to members who have yet to renew their membership.*

Upcoming Board and Member Meeting

Matt Hagelin

- *Date – March 24th, 2021*
- *Presenter – Aimie Mims*
- *Sponsor – HDR*

2021 Return Meeting

Ben Tozer

- *Hopeful to schedule a project site visit and a social event for late Spring or early Summer, contingent on COVID-19 status. Venues will book quickly. Matt Hagelin and Brian Mielke will begin to brainstorm ideas. (Money remains on the books at Orchestra Hall.)*

Spring Virtual Forum, March 11

- *No Chapter support is necessary to assist with the virtual forum. A registration link is on the Region website, all members are welcome to attend.*
- *Chapter 5 is planning a virtual event for the evening of the March 10th. More information fto come.*

IRWA 2021 Conference, June 6 – 9.

Ben Tozer

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- *This year's conference will most likely be a virtual and in-person conference, contingent on COVID-19. Additional details are expected from HQ in the coming weeks.*

Call for Presenters

11:20 – 11:30 **COMMITTEE REPORTS**

SERVICE COMMITTEES

Nominations & Elections

Brian Mielke, SR/WA

Professional Development

Sean Lawler, SR/WA

- *Amy Brose of Minnesota Power obtained RWP Certification.*

Ethics

Ben Tozer

Education

Shawn Zepper

- *Some recent class dates were changed due to COVID-19 restrictions. Solid attendance is anticipated for upcoming Course 503.*

Communications & Marketing

Brent Rolf

Membership

Ben Barker, SR/WA

- *59% of members have renewed so far. Ben Barker is sending renewal reminder emails to the 58 members who have not yet renewed memberships.*

INDUSTRY COMMITTEES

Electric & Utilities

Craig Knudsen, SR/WA, R/W-EC, R/W-NAC

Local Public Agencies

Jason Alt

Oil & Gas Pipeline

Andy Girga

Transportation

Vacant

COMMUNITIES OF PRACTICE

Asset Management

Sean Lawler, SR/WA

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Environmental

Craig Knudsen, SR/WA, R/W-EC, R/W-NAC

Relocation

Penny Rolf, SR/WA

Surveying & Engineering

Jerry Ripley

Valuation

Vacant

ADDITIONAL DISCUSSION:

- *Region 3 Elections are upcoming. Dan Lesher is stepping down from his position. Any members interested in filling an open role at the region level is encouraged to run for election.*

Motion to Adjourn by: *Matt Hagelin*

Seconded by: *Brian Mielke*

Minutes Approved Electronically: Motion by Brian Mielke, 2nd by Penny Rolf and approved by consensus